

BOARD OF TRUSTEES' POLICY CHECKLIST

LEGALLY REQUIRED POLICIES

- **Animal Welfare (S65E Education Act 1989)**
- **Equal Employment Opportunities (EEO) (S.77A State Sector Act 1989)**
- **Health and Safety**
- **Privacy (Privacy Act)**
- **Smoke Free (Smoke Free Environment Act 1990)**
- **Civil Emergency Procedures (S43-44 Civil Defence Act 1983)**
- **Personnel policies (State Sector Act 1988 S.79) (SS Amend. Act S 77A.)**
- **Reporting neglect or ill treatment of young persons (Children and Young Persons and their Families Act 1989 215-216)**
- **Community Consultation (Education Act 1989 S.61)**

CURRICULUM

- **Arts**
- **English**
- **Essential Skills**
- **Health and Well Being**
- **Mathematics**
- **Other Languages**
- **Science**
- **Social Sciences**
- **Technology**

HIGHLY RECOMMENDED POLICIES

- **Child Abuse**
- **Complaints Against Staff**
- **Curriculum Delivery**
- **Fees/Donations**
- **Financial Management Practices**
- **Non Custodial Parent Access**
- **Professional Development**
- **Sickbay**
- **Staff Appointments**
- **Staff Appraisal**
- **Staff Competency**
- **Staff Discipline**
- **Staff Leave**
- **Sexual Harassment**
- **Student Discipline**
- **Treaty of Waitangi**

RECOMMENDED

- Alcohol
- Beginning Teachers
- Copyright
- Equal Educational Opportunities
- Fee Paying Students
- Fundraising
- Hire of School Facilities
- Homework
- Hours of Attendance – Early Closing
- Outdoor Education
- Parent help - classroom
- trips
- Pupil Assessment
- Pupils Leaving Grounds During School Hours
- Reporting to Parents
- Transport of Students
- Trustee Training
- Use of School Grounds