

EPSOM NORMAL PRIMARY SCHOOL
PARENT INFORMATION/CONSENT FORM

Dear Parents/Caregivers

All computers in classrooms are now connected to the Internet. While this gives your child access to a tremendous range of information, it also raises the possibility of accidental exposure to objectionable material.

We have an Internet Service provider which will filter most of this material, but this is not foolproof. It is important therefore that the children are aware of the dangers and that they become responsible for their own actions whilst on the Internet.

We ask that you discuss the following contract with your child and that you and he/she sign the relevant sections. The contract allows you to decide the level of access you wish your child to have.

PARENT OR GUARDIAN DECLARATION

I have read and discussed the Internet Agreement with my child and I understand that Internet access is designed for educational purposes at Epsom Normal Primary School.

I also recognise that although at the school there are monitoring procedures in place to restrict access to controversial materials, this may not always be effective.

I give permission for my child to:

- access the Internet for information within their classroom programme. Yes No
- publish written work/artwork on the school web site using their first name only. Yes No
- appear in video for school events or productions for school distribution only. Yes No
- appear in photographs on the school web site with first name only if any. Yes No
- send and receive external e-mail from other people and organisations as approved by their classroom teacher. Yes No

Child's Name _____

Room No _____

Parent/Guardian Signature _____

Date _____

EPSOM NORMAL PRIMARY SCHOOL

**INFORMATION AND COMMUNICATIONS TECHNOLOGY
STUDENT USER RULES**

Information and Communications Technology (ICT) refers to the internet, the computer network and tools such as cameras, video cameras, scanners, telephones and mobile phones.

1. Students will use school computers only when given permission to do so by an adult.
2. Students will only be able to access the internet if the Student User Agreement has been signed.
3. Students will use the internet only when given permission to do so by an adult, and an adult is present in the room.
4. When searching the internet, students will use bookmarked sites or teacher approved search terms and engines such as Google or Yahoo!.
5. Students will tell an adult immediately if they find any information on the internet that is inappropriate or makes them feel uncomfortable.
6. Students will not give out personal information such as their surname, address, phone number, or their parents' work address or phone number, while on the internet.
7. Students will never agree to meet up with someone they meet online without checking with their parents.
8. Students will never send a person their picture without first checking with their parents or teacher.
9. Students will take good care of all ICT equipment.
10. Students will not bring games or files from home to use on school computers without teacher permission.
11. Students will not load software on to the school network or in any way interfere with the system software or settings.
12. Students will respect the privacy of other network users and not access anyone else's files or folders.
13. Students will use ICT equipment only for approved educational activities.
14. Students will not do anything that hurts other people or is against the law.
15. Students are responsible for their own cell phones at school. It must be turned off during school hours.

REFERENCE <http://www.netsafe.org.nz>

I agree to abide by these rules. I understand that if I break any of these rules I may be banned from using school ICT equipment for an appropriate period of time.

Name of Child _____ Signed _____

Name of Parent or Legal Guardian _____

Signed by Parent/Guardian _____ Date _____

Signed by parent or guardian on entry to school