

**Epsom Normal Primary School**  
**CULTURAL CONCERT**  
**15 DECEMBER 2008**

Dear Parents and Caregivers,

We would like to remind you of the following procedures for the Cultural Concert on **15 December 2008 at 6:30 pm:**

- Children who are performing are required to be at school in the allocated classrooms (see list below) **before** 6:00 pm to prepare.
- Car-parking procedures:  
There will be **no** drop off or pick up in the staff car parks.
- Children, after being dropped off, are to go to the classroom allocated for their first event. They are to be collected from the rooms assigned for their last item. For children who have forgotten the details, a notice will be posted on the Hall doors and on the entrance doors to the Junior and Senior blocks.
- On collecting children from their rooms, parents/caregivers need to ensure that the child they are collecting is signed off the list held by their classroom supervisor.
- Children in the Concert have put a lot of time and effort into their performances. If your child is in the show and you are watching the Cultural Concert we would appreciate you staying for the whole performance as audience moving in and out of the Hall is most disruptive to the children who are on the stage.
- If you are **NOT** watching the performance you are more than welcome to pick up your child from their allotted classroom, ensuring they have been signed off by the room supervisor.
- **No flash photography or videos** please as a number of children in our school are not to be recorded or photographed.

Items and allocated drop-off/pick-up rooms:

<b>Groups</b>	<b>Room Number</b>	<b>Room Supervisors</b>
Kapa Haka, Cheerleaders and Hop	Room 23	Zara Jackson, Gabby Robinson & Jennie Adlam
Orchestra & Recorder Groups	Room 2	Jo King & Pauline Munro
School Band	Room 28	Fiona White & Annie Mills
Choir & Ukulele	Rooms 24 & 25	Lorraine de Marigny, Sandy Sitters & Heather D'Souza
Marimba	Room 20	Gail Colby & Paula Looker
Japanese Group Asian Fashion Group	Room 22	Trish Dennis, Mrs Toogood, Mrs Fan & Ms Sun.